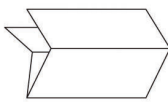


RETURN ADDRESS  
AREA

8.5"

This space reserved for  
Postal Address and Delivery Bar Code ONLY.

Content placed on this side of the  
blue line will not be printed.



Use this template  
To produce:

**Letter,  
address on first page**  
**Finished size: 8.5" x 14"**  
**Artwork size: 8.75" x 14.25"**

You may find it helpful to print  
a copy of this page before you  
delete these instructions.

3.5"

Placeholder text...  
Replace this placeholder text  
with text of your own.

.25"

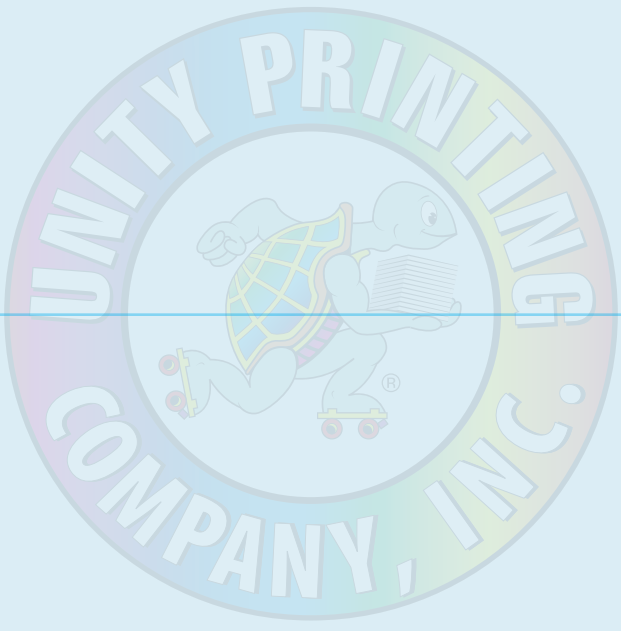
3.5"

Fold

5.5"

Placeholder text...  
Replace this placeholder text  
with text of your own.

14"



Fold

3.5"

3.5"

Fold

This is the outside  
edge of the final,  
printed mailpiece.

This 1/8" bleed  
area (pink) will be  
trimmed off all sides.

We recommend  
keeping text content  
1/4" from the edge.

.25"



Want your image  
printed to the edge  
on all sides? Extend  
it at least 1/8" into  
the trim area.

.125"

.125"

3.5"

.25"

.25"